

**New Jersey Department of Health
Division of Family Services
Farmers Market Nutrition Program
Policy and Procedure Manual**

Policy and Procedure #: SFMNP - 1
Effective Date: May 13, 2025

Functional Area: Senior Farmers Market Nutrition Program

Subject: Participant Eligibility

A. Policy

1. To be certified as eligible for the NJ Senior Farmers Market Nutrition Program (SFMNP), applicants shall, in accordance with the Federal Regulations and policies established by the State Agency, meet criteria in each of the following three areas:
 - a. **Residency:** Senior applicants must be residents of the State of New Jersey, and of the Sr Local Agency's service area at the time of application.
 - b. **Income eligibility:** Senior applicants must show a maximum household income of less than 185% of the federal poverty income guidelines, or be determined adjunctively eligible by proving proof of participation in another means-tested program with the same income guidelines.
 - c. **Age:** Senior applicants must be at least 60 years of age at the time of application.
2. The SFMNP Local Agency is responsible for ensuring that they, and their Partner Agencies, have a process for reviewing the eligibility documentation that all Senior Applicants present, and for recording them in the NJ WOW-MIS system.

B. Procedure

1. One of the following documents may be presented to the Certifying Staff Member as an acceptable proof of a Senior Applicant's identity, age and residency:
 - a. NJ Driver's License
 - b. NJ Non-Drivers Identification Card
 - c. Government Picture ID
 - d. Medicaid Card
 - e. Utility, phone bill or bank statements with current/valid dates.

This Policy supersedes P & P SFMNP – 001 dated September 2018

2. One of the following documents may be presented to the Certifying Staff Member as an acceptable proof of a Senior Applicant's income:
 - a) Affidavit – Self Declaration
 - b) SSI/ Disability Letter
 - c) Social Security Statement
 - d) Medicaid Verification/Valid Medicaid Card
 - e) Recent Pay Stub
 - f) Social Security/Retirement Statement
 - g) Valid SNAP (Food Stamp) verification
 - h) Unemployment Benefits
 - i) W-2 or Income Tax return from the previous calendar year

3. A Senior Applicant is determined to be adjunctively income eligible for NJ SFMNP benefits if they can prove participation in another means-tested program that utilizes the Federal guideline of a household income that does not exceed 185% of the Federal poverty level. Examples might be Medicaid, SNAP, etc.

Attachments:

- Application for Eligibility - Attachment 1
- Eligibility Guidelines - Attachment 2

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